



Central Chemical/Liquid Nitrogen Supply Order Form (2024.08 Version)

Safety Office Staff ONLY

Ref no.

LNO - _____

DGO - _____

To: Chemical Safety Team, Safety Office (chemical@hku.hk)

Date		Department	
Building (delivery)		Room (delivery)	
*Requested by		*Tel no.	
*Name of User (To be shown on the Monthly Statement)			
Account no.			
Remarks (To be shown on the Receipt)			

*Please see the Personal Information Collection Statement overleaf

Items	Grade [#]	Vol. (L)	Regular (HKU User)			Ex-Hospital (HA User)		
			Unit Price (HKD)	Quantity	Amount (HKD)	Unit Price (HKD)	Quantity	Amount (HKD)
Acetone	GR	2.5	250			290		
Chloroform	GR	2.5	250			290		
Ethanol (absolute)	GR	2.5	260			310		
Ethanol (95%)	BP	20	940			1090		
Methanol	GR	2.5	240			280		
Xylene	GR	2.5	230			260		
Acetic Acid	GR	2.5	320			360		
Hydrochloric Acid (conc.)	GR	2.5	270			320		
Others [@] :								
Sub-Total (HKD)						Sub-Total (HKD)		

or equivalent; @for self-departmental pick up, specify the item information that you wish to retrieve

Item	Code of Dewar [^]	Regular (HKU User)			Ex-Hospital (HA User)		
		Price per Litre (HKD)	Quantity (L)	Amount (HKD)	Price per Litre (HKD)	Quantity (L)	Amount (HKD)
Liquid Nitrogen		12			15		

[^]specify a unique code/label for on-site identification by Chemical Safety Team

Total	Regular (HKD)	Ex-Hospital (HKD)
Approve and Sign by Budget Holder		

Remarks

- Each order form can be used for ONE location and ONE Account no. ONLY.

The University of Hong Kong Safety Office Personal Information Collection Statement, Central Chemical/Liquid Nitrogen Supply Order.

The personal data you may choose to provide in your request for service will be used solely by members of the Safety Office Dangerous Goods Team to facilitate communication and arrangements for provision of Safety Office services in connection with Dangerous Goods. The personal data will not be transferred and disclosed to the University's faculties/schools/departments/other offices and work units/staff members. It will not be transferred or disclosed to other organisations, agencies and persons in or outside Hong Kong (e.g. service providers engaged by the University). In handling the personal data provided, the requirements of the Personal Data (Privacy) Ordinance ("Ordinance") and other applicable legal requirements of other jurisdictions will be strictly complied with. You have the right to request access to and correction of your personal data as provided for in Sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. Please visit the University's Privacy Policy Statement for enquiries or further details. If you choose to provide personal data in connection with your request for service you will be agreeing to the above statements.